

CUSTOMER INFORMATION

Dear Participant,

Please read carefully the information and the content below.

The order

Congressline Ltd. organizes scientific conferences and other type of meetings. Within this frame various services are offered to individual participants. For these services participants pay registration and other kind of fees. You may find detailed information on the offered services on the website of the corresponding meeting where you are able to find detailed information on the following terms:

- detailed description of the services and the corresponding registration and other fees payable (registration fees, hotel deposits, hotel costs, optional tour fees, social events, pre- and post-congress tours, books and others)
- information about the payable taxes and fees
- methods of payment, terms and conditions of participation and cancellation
- all other important information regarding the meeting

From the services offered, you are able to select which is the one that corresponds to your participant status and your needs. Please be informed about the terms and conditions of cancellation, as by the application for the conference (online registration) you accept the terms and conditions of participation and cancellation.

Acceptance of the offer, payment

If you would like to take part in the conference or meeting you should register via our online registration pages. After filling in your personal details, you are able to select your personal services requested. Before payment the system will show you the summary of your charges (name and amount of the fees of your selected orders). If you choose bank card as a method of payment (except in case of AMEX cards) we redirect you to the payment surface of K&H Bank virtual credit card payment system, where the payment is directly carried out. After finishing the process on the Bank website you return to the on-line registration site. After you accepted the terms and conditions stated there You should finish and send the on-line registration to us by clicking on OK/SUBMIT button.

In case you would like to pay with AMEX card you can not use the K&H Bank virtual credit card payment system. In that case please fill the credit card data fields on the on-line registration form. From here – after accepting the terms and conditions and submitting the registration, all the data - together with AMEX card data – will be transferred into the Registration and Data processing system of Congressline Ltd through a secured, safe and confidential connection.

Privacy

During the registration process, we ask only the most necessary information for the database handling of the participants. We do not provide these data to a third person, unless they are essential and needed by the scientific organising committee. We proceed and handle your data in accordance actual legal regulation of data protection (**Act CXII of 2011**).

Questions, observations about registration

With additional questions, observations about registration, payment, please contact our office by the following contacts:

Tel.: +36 (1) 429 01 46

E-mail: info@congressline.hu

Payment by credit card



K&H Bank provides the possibility of secure card acceptance for the online registration system of Congressline Ltd. (Professional Congress System) The card-processing system uses SSL protocol.

In case of credit card payment (*except in case of using AMEX cards*) **we redirect you to the payment surface of K&H Bank**, where the payment is directly carried out, because the payment surface is not on the registration sites of Congressline Ltd.

The site of K&H Bank works according to the rules and safety standards of the international card companies.

Congressline Ltd. does not have access to your card number expiry date, or any other data related to your account in any form.

Please, prepare your card for the payment by bank card!

You need the following data:

1. Card number

The card number is embossed or printed on the front with 13 to 19 digits.

2. Expiry date

The card is embossed or printed on the front with mm/yy format number.

3. Validation code (CVC2/CVV2)

The last three digits of sequence in the signature panel, on the back of the card: CVV2 or CVC2.

If your card does not have this code, please, leave this field blank, you can find it on the payment surface.

Front side



Back side



In our registration system you can use the following types of bank cards:

- **Visa** (embossed)



- **MasterCard** (embossed)



- **MasterCard Electronic** (non-embossed)



- **Electron** (non-embossed)



In this case, the card-issuing bank determines the online using of the bank card. If your Electron card-issuing bank permits online using of credit card, you can pay with your card in our system.

For accurate information, please contact your card-issuing bank. The cards issued by K&H Bank are certainly acceptable.

- **Maestro** (non-embossed)



On the K&H Bank's online payment-surface, every Maestro card is acceptable issued by any bank. To be accepted, your card-issuing bank should support the Maestro card transactions for e-commerce usability.

Please, contact your bank.

- **JCB**



- **V-Pay**



Card processor partner: K&H Bank Zrt.

